

**2026 REGISTRATION FORM**



## Kiddies Campus Daycare

**Please complete and return as soon as possible**

**Child One Details**

Name:	Surname:
Birthdate:	Gender: Allergies:

**Child Two Details**

Name:	Surname:
Birthdate:	Gender: Allergies:

**Mom's Details**

Name:	Surname:
ID number:	
Work Number:	Email address:
Cell Number:	Home Number:
Home address:	
Work Address:	
Occupation:	

**Dad's Details**

Name:	Surname:
ID number:	
Work Number:	Email address:
Cell Number:	Home Number:
Home address:	
Work Address:	
Occupation:	

**Emergency Contact**

Name:	Surname:
Contact number 1:	Contact Number 2:

**Medical information**

Allergies:	
Last immunisation:	

**(Please attach a copy of the immunisation chart)**

Chronic illness:
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**Doctor's details**

Name:	Surname:
Contact number:	Contact number:

**Medical Aid Details**

Medical Aid:	Member number:
Principal member:	Contact number:

I \_\_\_\_\_ agree that the above information is accurate.

Signature: \_\_\_\_\_

## RULES & REGULATIONS

### Arrival & Departure Times

Children are received personally from 06:00 to 08:00, and we strictly close at 18:00. This provision also ensures that our dedicated employees get to spend valuable time with their families. Pick-ups after 18:00 incur a fee of R100 per 30 minutes, **which is charged from 18:01**. This fee is intended to compensate teachers for overtime work.

Please note that children may not be left at the gate but must be handed over to the person on duty.

### Food and Refreshments

Children will receive breakfast, lunch, and an afternoon snack at school. Please do not send sweets or toys with them. The school cannot be held responsible for the loss of toys brought by a child. Parents are kindly requested to call the school if their child will be absent or to inform us of any important events or issues at home.

### Medication

If your child is currently taking medication, please give the child the first dose at home. The second dose will be given at school after lunch. Do not place the medicine in your child's bag; instead, hand it directly to the driver or teacher to prevent the medicine from breaking or being taken unsafely.

❖ **Note: The daycare center does not keep or provide any medication for children. Only medication supplied from home will be given to children.**

### Birthdays

A birthday is a special occasion in a child's life, and it's wonderful when others can share the celebration. Parents are welcome to arrange in advance to bring refreshments for the class and may stay to enjoy the party. Birthdays are celebrated with the whole school, so parents should confirm the number of children attending to prepare accordingly.

### Clothing

Parents are kindly asked to dress their children in comfortable clothing suitable for play and activities that may get messy. Each child should bring a change of clothes, as the day may include painting, sand play, or outdoor activities. Wearing very smart clothes can discourage participation in these valuable experiences. Since we encourage independence, please ensure that your child's clothing is easy for them to put on and take off by themselves.

**3 - 18 months:** Bum cream, 3-4 disposable nappies, wet wipes, formula, two feeding bottles, and a blanket

**2-3 years:** Bum cream, 3-4 disposable nappies, wet wipes. Extra underwear for children who are potty training and a blanket.

❖ **Note: All items of clothing must be clearly labeled with your child's name on the outside. If you happen to find any items that do not belong to your child, please return them to the school — do not keep them.**

## **FEES**

Fees are due on the 2<sup>nd</sup> of each month and must be paid no later than the 5th. Payments are made one month in advance. Please note that no refunds will be issued for days of absence. A one-month notice is required if a child is to be withdrawn from the care Centre. We operate throughout the year, including December, until the 15th. If your family goes on holiday, fees for that month are still payable, as teachers continue to receive their salaries.

❖ **Note: A R100 discount will be given to the second child**

## **SICKNESS**

Please do not send a sick child to school. We advise parents to keep a child at home if they are unwell and only return them to school once they have recovered.

## **COLLECTION OF CHILD/REN**

Only authorized personnel will be allowed to collect children unless the parent(s) have notified us of the permission for collection

## Consent and Indemnity

Please complete and return as soon as possible.

- 1) I \_\_\_\_\_ (Full name), as parent/ Guardian of  
\_\_\_\_\_ (Full name)  
Hereby grant permission for my child to participate in all school activities, which form part of the daily routine at Kiddies Campus Daycare.
- 2) The school reserves the right to seek medical assistance for a sick or injured child, although every effort will be made to contact the parents in the event of this. The parents or legal guardians will be liable for the cost resulting from medical assistance sought by Kiddies Campus Daycare for your child.
- 3) I, therefore undertake on behalf of myself, my spouse, executors, and applicant to indemnify and absolve Diapers and Dummies Creche and Nursery School and its staff members against and from any claims whatsoever that may arise in connection with any loss/ or damage to the property or injury of my child, or any other unfortunate event that may occur whilst in the care of, or on the property where Diapers and Dummies Creche and Nursery School operates.
- 4) I herewith give my permission for my child to go to an education excursion using lifts from parents or public transport and any other person cannot be held liable in case of an accident as whatever nature.
- 5) I accept that this general indemnity shall remain in force for the full duration of my child's registration at Kiddies Campus Daycare.
- 6) I hereby acknowledge that I have received a copy of the general rules and agree to accept and abide by the Terms and Conditions set forth by Kiddies Campus Daycare.
- 7) I agree to abide by the rules of the school.
- 8) I hereby consent/ do not consent to Kiddies Campus Daycare occasionally posting photos of my child to the school's closed Facebook group and website.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# Kiddies Campus Daycare

## Kiddies Campus Daycare

### POPIA ACT

According to the POPIA Act, which came into effect on 1 July 2021 in South Africa, as the principal at Kiddies Campus Daycare, I am obligated to ask the following questions to each person with a pupil attending our School:

1. Do you allow us to put your child's photo on our social media platforms (Instagram, Facebook, and TikTok)?
2. Please sign at the bottom of the page and write the date and your child's full name, and surname.

If your answer is YES, please indicate in the box next to the word YES below by putting a cross in that box (x).

If your answer is NO, please indicate in the box next to the word NO below by putting a cross in that box (x).

Yes, I do give consent

No, I do not give consent

Be notified that you are entitled to refuse such consent, and you may exercise such right by indicating above.

Please note, should you indicate above that you give consent, it will be accepted that you consented that your child's photos are noticeable to any person on our Social Media Platforms (Instagram, Tik Tok and Facebook).

No members are to make use of others' personal information for whatever reason, without obtaining the consent of the

**Child full name and surname:** \_\_\_\_\_

**Parent's Name and surname:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## CHECKLIST

1. Registration Form
2. General Rules Form
3. Agreement Form
4. Registration Proof of Payment
5. Child's birth certificate (copy)
6. Child's clinic card (copy)
7. Parent/Guardian ID (Copy)

### 2024 REGISTRATION & MONTHLY FEES

AGE	Registration	Monthly fees
3 months – 11 months	R300	R1500
1 – 2 years	R300	R1500
3 – 4 years	R300	R1500
Grade RR	R300	R1500
Grade R	R300	R1500

### UNIFORMS & STATIONERY

- 5 T-shirts available for R150 each. Colors – Blue-Red, Blue-Orange, Blue-Yellow, Blue-Lime, and Blue-Turquoise.
- 5 Shots for boys for R130 each
- 5 killots for girls for R130
- Track suit for R450

### STATIONERY

- Stationery list provided for all ages

### BANKING DETAILS

- **Account Holder Name: Kiddies Campus Daycare**  
**Bank: Standard Bank**  
**Account Number: 102 356 432 60**  
**Branch Code: 051001**  
**Reference: Child's Name and Surname**